



Job Title: Staff Accountant
Department: Finance

COMPANY OVERVIEW

Leave the shirt and tie routine at home and...

Come work for a progressive, new energy services company offering natural gas and electricity services throughout the U.S.

Our company is growing. Our industry is growing. Our clients are growing. The fact is, when you work at XOOM Energy, the opportunities for professional development have few boundaries. We are looking for individuals that are ready for a challenge, willing to jump in and be a team player and desire the opportunity to make a difference.

At XOOM Energy, you can become a vital part of an up and coming company in a dynamic industry and meet and work with incredibly talented people!

JOB DESCRIPTION

- Process and review of accounts payable with a clear understanding of general ledger accounting.
- Assist with the preparation and/or review of monthly general ledger reports, account and bank reconciliations.
- Preparation and/or review documentation of general ledger reconciliations.
- Work with other members of team to assist with financials.
- Support the daily treasury management functions, including reporting and cash management.
- Work with management and team during audits.
- Be involved in staff meetings as they relate to any functionality of finance.

JOB REQUIREMENTS

- Bachelor's degree in Accounting.
- 2 - 3 years accounting experience.
- Previous experience with Microsoft Dynamics preferred.
- Excellent understanding of general ledger accounting.
- Committed to operational excellence and results.
- Excellent communication and interpersonal skills.
- Organized, with attention to detail; balances the details with the big picture.
- Self-managed and possesses the ability to flourish in a deadline driven work environment.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill

and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Please send your resume to xoomcareers@xoomenergy.com