



Job Title: **Risk & Database Analyst**
Department: **Finance**
Reports to: **Finance**

COMPANY OVERVIEW

Leave the shirt & tie routine at home and come work for a progressive energy services company offering natural gas and electricity services across the country. The energy industry is booming and XOOM is growing right along with it. The fact is, when you join XOOM Energy, the opportunities for professional and personal development have very few boundaries. We're looking for individuals that are **ready** for a challenge, **willing** to jump in and be a team player and **able** to make a difference.

JOB DESCRIPTION

- Develop deal blotter and deal capture in MS access database
- Support Risk Analyst in data entry and validation for hedge portfolio
- Support Risk Analyst in creating position reports for Gas & Power
- Create synergies between reports using different database tools
- Develop process of maintaining historical marks for analysis
- Validate deal entry and reconcile trade confirmations to hedge portfolio
- Identify, analyze and interpret trends or patterns in complex data sets for quality control evaluations of various processes
- Perform high level statistical analysis for risk reports
- Develop data validation procedures for reports risk receives
- May perform other duties as required

JOB REQUIREMENTS

- Bachelor's degree in Information Management, Statistics or related fields
- 1-2 years of energy industry experience
- Some Financial Derivative knowledge preferred
- Advanced Microsoft Office skills to include Excel, Access, Word and Outlook
- Advanced in MS Access, XML and SQL
- Oracle development skills are a plus
- Knowledge of commonly-used concepts, practices and procedures within a finance department
- Ability to change directions quickly and execute on request in a timely manner
- Desire to achieve excellence, and support business partners in a pro-active manner

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Please send your resume to xoomcareers@xoomenergy.com.