



**Job Title: Gas Scheduler**  
**Department: Supply**

## **COMPANY OVERVIEW**

Leave the shirt and tie routine at home and...

Come work for a progressive, new energy services company offering natural gas and electricity services throughout the U.S.

Our company is growing. Our industry is growing. Our clients are growing. The fact is, when you work at XOOM Energy, the opportunities for professional development have few boundaries. We are looking for individuals that are ready for a challenge, willing to jump in and be a team player and desire the opportunity to make a difference.

At XOOM Energy, you can become a vital part of an up and coming company in a dynamic industry + meet and work with incredibly talented people + expand your horizons!

## **ESSENTIAL FUNCTIONS**

Work in the Energy Supply group to conduct daily gas scheduling for assigned natural gas markets serving residential and small commercial customers in Retail Customer Choice programs. Work within a variety of utility and pipeline tariff requirements to avoid scheduling and imbalance penalties. Track and summarize daily activity and work with traders to ensure alignment of supply and demand within appropriate guidelines

- Forecast, schedule, and monitor daily gas commodity requirements to avoid any scheduling or balancing penalties within various utilities and pipelines requirements.
- Assist with gas supply, transportation, and storage planning. Conduct the assumption of asset/capacity releases.
- Identify, reconcile, report, and profitably manage energy imbalances on pipelines and LDCs, including monthly imbalance trading and cashouts.
- Assist in the reconciliation of energy volumes pertinent to receipts and deliveries by suppliers, transporters, distributors, and endusers.
- Accurately reflect and summarize market supply, WACOGs, and total costs for weekly updates and end-of-month forecasts.

- Provide timely feedback of operational conditions or situations that present threats or opportunities.
- Research utility and pipeline tariffs to interpret scheduling rules, tariffs, penalties, and operating parameters.
- Develop and maintain professional, positive, and advantageous working relationships with gas schedulers, traders, pipelines, and gas distribution companies.
- Assist in development of internal tracking systems to improve accuracy and efficiency.
- Work effectively and cooperatively in a team environment.

#### **KNOWLEDGE, SKILLS AND ABILITIES REQUIRED**

- Undergraduate or graduate degree with concentration in business, mathematics, accounting, engineering, economics, or energy-related discipline or equivalent work experience.
- Strong computer skills, including superior Excel spreadsheet modeling and development.
- Strong quantitative and analytical skills, with ability to perform ad hoc research, quantification, and reporting.
- 4+ years' experience in gas settlements and/or gas scheduling. Understanding of natural gas delivery from wellhead to burnertip. Experience with power settlements and scheduling is a plus.
- Self-starter and independent worker.
- Well-organized, dependable, punctual, strong work ethic. Availability outside of regular work hours to handle occasional supply disruptions and emergencies.
- Energetic, results-oriented individual who enjoys working in a fast-paced, collaborative team environment.

**To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Equal Opportunity Employer.**

**Please send your resume to [xoomcareers@xoomenergy.com](mailto:xoomcareers@xoomenergy.com)**